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COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/044,788	01/11/2002	Donald Espie Hay	LWC-189-107

CONFIRMATION NO. 8388

## FORMALITIES LETTER



\*OC000000007454691\*

WOOD, HERRON & EVANS, L.L.P.  
2700 Carew Tower  
441 Vine St.  
Cincinnati, OH 45202

Date Mailed: 02/11/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION


FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 740 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).*
- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 870.

*A copy of this notice **MUST** be returned with the reply.*

  
Customer Service Center  
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

03/27/2002 MBERHE 00000093 10044788

01 FC:101  
02 FC:105740.00 OP  
130.00 OP

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MP #3 ✓

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE



I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Box MISSING PARTS, Commissioner for Patents, Washington, D.C. 20231.

*Donald F. Frei* 3/13/02  
Donald F. Frei, Reg. No. 21,190 March 13, 2002

Inventors: Donald Espie HAY  
Serial No.: 10/044,788  
Filed: January 11, 2002  
Title: IMPROVEMENT ON CLEANING IMPLEMENT  
Attorney Docket No.: LWC-189-107

RESPONSE TO NOTICE TO FILE MISSING PARTS  
OF NONPROVISIONAL APPLICATION

March 13, 2002

Box MISSING PARTS  
Commissioner for Patents  
Washington, DC 20231

Sir:

This is a response to the Notice to File Missing Parts mailed February 11, 2002.

Enclosed are the following:

1. An executed Declaration and Power of Attorney, executed in accordance with 37 C.F.R. 1.68;
2. A copy of the Notice responded to hereby (Part 2);
3. Check for the amount of \$740.00 for the basic filing fee; and
4. Check in the amount of \$130.00 surcharge for late filing of the Declaration.

If the above-mentioned fees are missing or are insufficient, the Commissioner is authorized to charge such deficiency, or to credit any overpayment, to Wood, Herron & Evans' Deposit Account No. 23-3000.

Respectfully submitted,

WOOD, HERRON & EVANS, L.L.P.

Date 3/13/02

By Donald F. Frei  
Donald F. Frei  
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